

**HILLYARD OWNERS ASSOCIATION
APPLICATION FOR MEMBERSHIP**

I / We hereby apply to become a Member: (Name/s in capital letters please)

NAME/S.....

ADDRESS.....

.....**POSTCODE**.....

CONTACT DETAILS: Telephone.....

Mobile.....

Email.....

YACHT NAME.....current / ex boat - *delete as appropriate*.

Tonnage.....Year.....

Date Purchased.....Former Owner.....Based.....

LOA.....LWL.....BEAM.....DRAFT.....

SAIL NUMBER.....RIG.....COLOUR OF HULL/SALES.....

PORT OF REGISTRATION.....CARVED REG NO.....

HOME PORT.....USUAL SAILING AREA.....

RADIO CALL SIGN.....MMSI.....

CHANGES TO ORIGINAL DESIGN:.....

VOYAGES / OWNER HISTORY (If known please specify overleaf)

The HOA periodically publishes a member's handbook which includes a member's name, address, email address, phone/mobile number, boat name and mooring location. This is available to all members, in either electronic or paper versions.

If you consent to your data being shared in this way, please tick here.

Please see page 3, 4 for information on the General Data Protection Regulations, Privacy Policy and the reasons we require your opt in.

The HOA may arrange for photographs or videos to be taken of our activities and published in our Newsletters/Handbook or on our website or social media channels to promote the HOA.

If you consent to your image being used by the HOA in this way, please tick here.

By agreeing to your images being used, you agree to assign any copyright or any other right of ownership of these images to the HOA.

SIGNATURE OF APPLICANT**DATE**.....

**PLEASE RETURN COMPLETED FORM TO STEVE TIFFIN, COMMODORE, HOA,
11 BRANKSOME WAY, NEW MALDEN, SURREY KT3 3AX**

Email: stevtiffin@blueyonder.co.uk

JOINING FEE £5 00 ANNUAL SUBSCRIPTION £10. 00

The above payments can be made electronically for UK applicants and the Association's bank details are Sort Code 05 02 00, Account No. 29869783.

Alternatively if you do not wish to pay on line please send both this form and the Standing Order form on the next page together with a cheque for £15.00 sterling to the Commodore at the above address.

Please Note: To reduce cost of Reminder Notices the Association asks Members at the same time as joining to complete & sign the Standing Order form below to allow the debit of future Subscriptions on 1st April annually. – see next page

Your instruction to set up a new

STANDING ORDER

Your Bank Details

Name of bank

Address of bank

.....

.....

Bank Sort Code

Your Account Name

Your Account Number

Your details

Name

Address

.....

Telephone

Standing order details:

First payment £10.00 (Ten pounds only)

Date of first payment

Subsequent payments £10.00 (Ten pounds only)

Payment frequency Annually on 31 March until further notice

Recipient Hillyard Owners Association

Recipient Bank Yorkshire Bank

London, Gresham Street

Sort Code 05-02-00

Account number 298 697 83

Instructions to the Bank:

I authorise you to debit my/our account, in accordance with the above details. This request is addressed to the Bank which holds my/our account.

Your signature (s)

Date

**If you are returning only the Standing Order Form please send direct to:
Keith Tullett HOA Treasurer H Walden Lodge, Tarrandean Lane, Perranwell Station, Cornwall TR3 7NP
In case of queries please email Keith Tullett at : kjatullett@gmail.com**

Notes on the HILLYARD OWNERS ASSOCIATION GDPR CONSENT FORM

Data Protection law in the UK is changing with the introduction of the General Data Protection Regulations (commonly referred to as the GDPR). These replace the current Data Protection Act from **25 May 2018** and refers to personal data.

It covers any information relating to an identified or identifiable natural person (referred to as the Data Subject). A person is identifiable if they “can be identified, directly or indirectly, in particular by reference to an identifier such as name, an identification number, location data, an online identifier or to one or more factors, specifically the physical, physiological, genetic, mental, economic, cultural or social identity of that actual person”.

The information you provide in this form will be used solely for dealing with you as a member of The Hillyard Owners Association (HOA)

Please be aware under the new regulation we require a positive opt in from all members.

The HOA has a Data Privacy Policy (below). Your data will be stored and used in accordance with this Policy.

The HOA periodically publishes a member’s handbook which includes a member’s name, address, email address, phone/mobile number, boat name and mooring location. This is available to all members, in either electronic or paper versions.

Please be aware that if you later decide to withdraw consent to your contact details being published it will not be possible to remove your contact details from printed material until such time as the next edition of the handbook is printed.

The HOA may arrange for photographs or videos to be taken of HOA activities and published in our Newsletters/Handbook or on our website or social media channels to promote the HOA. If you later wish to withdraw consent, please contact the officers of the HOA. By agreeing to your images being used, you agree to assign any copyright or any other right of ownership of these images to the HOA.

HILLYARD OWNERS ASSOCIATION (HOA) PRIVACY POLICY

1. Introduction

This Policy relates to compliance with the General Data Protection Regulation (GDPR) effective from 25 May 2018. The Policy is based on the activities of the Hillyard Owners Association (HOA) and explains when and why the officers of the HOA (we) collect personal information about our members, how we use it and keep it secure and your rights in relation to it. We will seek new Member’s consent on their membership application form and any Member may withdraw their consent at any time by contacting us by e-mail or letter.

1.2 We may collect, use and store your personal data, as described in this Policy.

1.3 We reserve the right to amend this Data Privacy Policy from time to time without prior notice.

1.4 We will comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. For the purposes of the GDPR, the officers will be the “controller” of all personal data we hold about you.

1.5. We are the Hillyard Owners Association founded in 1977. Please address any questions, comments and requests regarding our data processing practices to our Commodore, Treasurer or Secretary.

2. What information we collect and why

2.1 Member's name, address, telephone numbers, e-mail address, held in an Access Database, for the purpose of creating and managing the HOA's Handbook of Membership and sending out newsletters and for the purposes of our legitimate interests in managing the HOA as defined by

the Aims and Objectives.

2.2 Yacht Details e.g. name, length, tonnage sail colour & number, usual sailing area, for Members to recognise other Members boats and if participating in an HOA rally. These details are kept in our Access Database.

2.3 Photos of Members and their boats for our archives, use in Newsletters, Handbooks and HOA website.

3 Security: Protection of your personal data, who has access to it and how long will we keep it?

3.1 We are committed to ensuring that your information is secure. We do not currently store any personal information online nor have an online membership directory, nor collect any information via the HOA website.

3.2 Our website may contain links to other websites of interest (e.g. Facebook Group: Classic Hillyard Wooden Boats/Yachts, which was not set up by the HOA.) However, if you use these links please be aware that we do not have any control, therefore, cannot be responsible for the protection and privacy of any information you provide whilst visiting such sites.

3.3 We do not use any of the personal data collected for marketing purposes (except to update members about HOA events), nor do we sell or transfer your personal data to any third party.

3.4 We will notify you promptly in the event of a breach of your personal data which might expose you to serious risk.

3.5 We may pass your personal data to third parties who are service providers, (e.g. to print newsletters and send you mailings). However, we disclose only the personal data that is necessary for the third party to deliver the service.

3.6 Unless you notify us we will hold your personal data on our database for as long as you are a member of the HOA and for as long afterwards as it is in our legitimate interest to do so or to comply with our legal obligations.

3.7 Any Member may withdraw their consent at any time by contacting us by e-mail/ letter telling us that they no longer wish their details to be kept. If you believe that any information we are holding on you is incorrect/ incomplete, please write to or email us so we may correct this.

3.8 We will review your personal data to establish whether we are still entitled to process it. If we decide that we are not we will stop except that we will retain your personal data in an archived form in order to be able to comply with any future legal obligations. We will securely destroy all financial information once we have used it and no longer need it.

3.9 Please note however that where we or you are transmitting information over the internet this can never be guaranteed to be 100% secure.

4. Controlling your personal information and HOA member rights

4.1 You have rights under the GDPR to: (i) access your personal data (ii) be provided with information about how it is processed (iii) have your personal data corrected if you notify us (iv) have your personal data erased in certain circumstances (v) object or restrict how your personal data is processed (vi) have your personal data transferred to yourself. (vii) You have the right to take any complaints about how we process your personal data to the Information Commissioner: <https://ico.org.uk/concerns/> 0303 123 1113. Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire.